

1. b. (1) (a) (cont'd) The fund contains a ceiling limit of \$1 billion. It receives funding through oil barrel taxes, fines, penalties, cost recoveries, etc.
  1. The Treasury monitors oil barrel taxes. The IRS contacts Treasury, based on a Treasury report, and authorizes/imposes barrel taxes as well as lifts them. (Note: No accounting event required for the Coast Guard).
  2. The Coast Guard primarily handles the **fines, penalties and recoveries**. These fines and penalties pertain to regulatory and safety violations.
- (b) The **OSLTF** is managed by Treasury. Treasury monitors and invests fund resources and maintains appropriate cash balances in the fund. The Treasury symbol for the Oil Spill Fund is 20X8185. The Environmental Protection Agency (EPA), and others may also use the fund.

**Note:** Certificates of Financial Responsibility (COFR's) are given by the Coast Guard to indicate **a vessel has enough insurance and financial collateral to cover a spill if it were to occur. The National Pollution Fund Center (NPFC) is responsible for processing COFR's.**
- (c) Comprehensive Environmental Response Cost and Liability Act (CERCLA) funds are used for pollution spills of a chemical nature as opposed to the oil spill funds. **CERCLA funds are further broken down into nonincident and incident specific.**
- (2) Appropriations Involved in Oil Spill Activity. The Coast Guard appropriations are:
  - (a) Appropriation SX (70X8312). This appropriation pays for claims for damages caused by oil spill incidents. Damages can include financial losses of revenue, injury or destruction of natural resources, injury or destruction of real property, loss of subsistence, etc.
  - (b) Appropriation SZ (70X8349). The appropriation pays for cleanup costs of oil spill incidents.
  - (c) Appropriation X53 (20X8185.3). This appropriation records the receivables and collection of fines and penalties. Interest, late payment fees and administrative charges on overdue receivables must also accrue to this account. This appropriation is handled by the Finance Division at MLCPAC.
  - (d) Appropriation X54 (20X8185.4). This appropriation handles the oil spill cleanup collections. This collection account records the receivable and collection from the responsible party for oil spill incidents (cleanup, claims and overhead cost). Interest, late payment fees and

1. b (2) (d) (cont'd) administrative charges on overdue receivables also accrue to the account. **This appropriation is handled by the Finance Division at NPFC.**
- (e) Appropriation \*4Z (70\*8314 annual) - This appropriation, titled "Trust Fund Share of Expenses", is used to transfer funds to other Coast Guard appropriations as specified in current year Appropriation Acts.
- (f) Appropriation \*01 (70\*0610) - This appropriation is the Coast Guard's annual operating appropriation. This may be used **in the urgency of a response** by a Coast Guard unit to fund out of pocket cost when responding to oil spill incidents. The funds expended will be reimbursed upon authorization from the SZ appropriation.

**Note:** \* Indicates Fiscal Year.

(3) Accounting Procedures.

- (a) FINCEN maintains the official accounting records for the fund; provides timely Program Element Status (PES) reports to NPFC (cf) for all Pollution Fund Accounts; pays properly documented and authorized charges to the fund; and records amounts recoverable to the fund based on information from NPFC.
- (b) District (m) continues to be responsible for generating the Federal Project Number (FPN), setting the ceiling, and generating an accounting citation which identifies the funding source. District (m) should info FINCEN on message establishing the federal project number. Include OPFAC of **the On Scene Coordinator (OSC)**. District (m) must notify FINCEN via message when the project is closed.
- (c) Upon notification by the OSC that no funding has been expended against an FPN for response/removal, the District Commander notifies the NPFC, FINCEN (**OGR**), MLC (contracting branch), and the OSC by routine message that the FPN is deactivated. Deactivated FPN's should not be cancelled, but the ceiling amount should be reduced to zero. If cancelled FPN's currently exist at a District, the cancelled numbers shall not be reissued. The OSC cites the fund accounting data directly on purchase orders, travel orders, delivery orders, funding authorizations for other agencies, etc.
- (d) It is the responsibility of the unit preparing documents to send copies of all obligating documents to the FINCEN (OGQ) and to ensure the OSC has a file copy. If EPA is the OSC, District (m) is responsible.
- (e) All billings for cost recovery are billed and collected by NPFC.

(4) Accounting Data Information.

- (a) The accounting line for oil fund purchases is:  
2/H/SZ/1XX/95/0/(FPN)/(OSC Unit OPFAC)/(OBJ Class)

## 1. b. (4) (a) (cont'd) Each field is defined as follows:

2	Agency Code; does not change.
H	Region; does not change.
SZ	Appropriation Code; does not change.
1XX	First digit is always one, last two designate ATU. EXAMPLE: D11 would be 111, D13 would be 113.
95	Fund Control Code; does not change.
0	Allotment Level Indicator; does not change.
(FPN)	The Federal Project Number issued by District (m).
(OSC unit OPFAC)	OPFAC of the unit to which the OSC is permanently assigned. For EPA OSC's, use district OPFAC (71111, 71113, etc).
(OBJ Class)	See Appendix F.

- (b) The FPN issued by District (m) is a six character field. The six digit field, which is used for the Program Element in the accounting string, is broken down as follows: first and second characters designate the district; the third character designates the FY; the fourth, fifth and the sixth character designates the sequence number. The OSC is the issuing authority for all obligations against the Oil Pollution Fund for that FPN. Whenever possible the OSC will issue accounting data and document numbers for Oil Pollution Fund obligations. If EPA is the OSC, District (m) will be responsible. Units incurring costs for that pollution incident should cite the proper Oil Pollution Fund accounting data, whenever possible, instead of their local OG 30 funds. If OG 30 funds are cited, the unit must send a request to the FINCEN, via the OSC, to reclassify the charges from AFC-30 to the Oil Pollution Fund.

## (c) Document numbering:

1. Program Elements (for document numbering purpose only) have been established for each OSC as shown in Table 8-2.

<u>Unit</u>	<u>Program Element</u>	<u>Unit</u>	<u>Program Element</u>
Eleventh District	Y1	First District	X1
MSO Long Beach, CA	YA	MSO Portland, ME	XA
MSO San Diego, CA	YB	MSO Boston, MA	XB
MSO San Francisco, CA	YC	MSO Providence, RI	XC
Thirteenth District	Y3	COTP New York	XD
MSO Portland, OR	YD	COTP Long Island Sound	XE
MSO Puget Sound, WA	YE	Second District	X2
Fourteenth District	Y4	MSO St. Louis, MO	XF
MSO Honolulu, HI	YF	MSO Huntington, WV	XG
MSO Guam	XX	MSO Louisville, KY	XH
Seventeenth District	Y7	MSO Memphis, TN	XJ
MSO Juneau, AK	YG	MSO Paducah, KY	XK
MSO Anchorage, AK	YH	MSO Pittsburgh, PA	XL
MSO Valdez, AK	YJ	Fifth District	X5

Table 8-2 Pollution Fund Program Elements for Document Numbering

1. b. (4) (c) 1. (cont'd)

<u>Unit</u>	<u>Program Element</u>	<u>Unit</u>	<u>Program Element</u>
MSO Baltimore, MD	XM	MSO Galveston, TX	YW
MSO Hampton Roads, VA	XN	MSO Mobile, AL	YV
MSO Philadelphia, PA	XP	MSO Port Arthur, TX	YU
MSO Wilmington, NC	XQ	MSO Houston, TX	XY
Seventh District	X7	Ninth District	Y9
MSO Miami, FL	XR	MSO Buffalo, NY	YT
MSO Jacksonville, FL	XS	MSO Chicago, IL	YS
MSO Tampa, FL	XT	MSO Cleveland, OH	YR
MSO Savannah, GA	XU	MSO Detroit, MI	YQ
MSO Charleston, SC	XV	MSO Duluth, MN	YP
MSO San Juan	XW	MSO Milwaukee, WI	YN
Eighth District	Y8	MSO Toledo, OH	YM
MSO New Orleans	Y5	COTP Grand Haven	YL
MSO Morgan City, LA	YY	COTP Sault Ste. Marie	YK
MSO Corpus Christi, TX	YX		

**Table 8-2 Pollution Fund Program Elements for Document Numbering (cont'd)**

1. b. (4) (c) 2. Document numbers are constructed using the standard document numbering technique in the same way as numbers used for OE purchases. The format is as follows:

Document Type	XX (TONO-11, PR-21, PO-23, SF44-22, CONTR-24).
Fiscal Year	XX (Current FY).
Procurement Site	XX (Follows DTCG/HSCG NO.).
FY	X (Last digit of FY original contract).
Region	H (Constant H).
Program Element	XX (From list above).
Serial Number	XXX (001-999, A01-A99, etc).
Suffix	XXX (Normally 000, unless 2 sets of accounting data).

3. Examples of how to number specific documents follow:

SAMPLE: 2/H/SZ/111/95/0/050001/751111/2659

Program Element AA assigned to OSC

Delivery order cut by MLC 2404854HAA001000  
DTCG85-04-F-HAA001  
/HSCG

SF-44 2204314HAA002000

Travel order 1104314HAA003000

Purchase order (Procurement at 11th) 2304314HAA004000

**Notes:** 1 If the contracting site is the MLC, the 5th and 6th positions reflect MLC contracting site. If local, use district contracting site.